

## SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Thursday, 22nd June, 2023 at 10.30 am

(A pre-meeting will take place for all members of the Scrutiny Board at 10.00 a.m.)

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### MEMBERSHIP

Cllr J Akhtar	- Little London and Woodhouse
Cllr B Anderson	- Adel and Wharfedale
Cllr S Golton (Chair)	- Rothwell
Cllr P Grahame	- Cross Gates and Whinmoor
Cllr A Hannan	- Headingley and Hyde Park
Cllr N Harrington	- Wetherby
Cllr A Maloney	- Beeston and Holbeck
Cllr A McCluskey	- Farnley and Wortley
Cllr J McKenna	- Armley
Cllr A Rontree	- Kirkstall
Cllr S Seary	- Pudsey
Cllr P Stables	- Wetherby
Cllr J Tudor	- Killingbeck and Seacroft
Vacancy	
Vacancy	

**To Note:** Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

**Note to observers of the meeting:** We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance of any specific access requirements that we need to take into account by email ([FacilitiesManagement@leeds.gov.uk](mailto:FacilitiesManagement@leeds.gov.uk)). Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details.

To remotely observe this meeting, please click on the 'To View Meeting' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

[Scrutiny Board \(Environment, Housing & Communities\): 22 June 2023](#)

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**Principal Scrutiny Adviser:**  
**Rebecca Atherton**  
**Tel: (0113) 37 88642**

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2. To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3. If so, to formally pass the following resolution:-</li> </ol> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

3

**LATE ITEMS**

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

**DECLARATION OF INTERESTS**

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

5

**APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

To receive any apologies for absence and notification of substitutes.

6

**MINUTES - 2 MARCH 2023**

5 - 10

To approve as a correct record the minutes of the meeting held on 2 March 2023.

7

**TERMS OF REFERENCE**

11 - 28

To receive a report from the Head of Democratic Services setting out Terms of Reference for the five Leeds City Council Scrutiny Boards.

8

**CO-OPTED MEMBERS**

29 - 32

To receive a report from the Head of Democratic Services regarding the co-option of external individuals to the Scrutiny Board (Environment, Housing & Communities).

9

**PERFORMANCE REPORT**

33 - 64

To receive a report from the Director of Communities, Housing and Environment that provides an overview of outcomes and service performance relating to the Council and city priorities that fall within the remit of the Scrutiny Board (Environment, Housing & Communities).

10

## **SOURCES OF WORK**

65 -

82

To receive a report from the Head of Democratic Services on potential sources of work for the Scrutiny Board.

11

## **WORK SCHEDULE**

83 -

98

To consider the Scrutiny Board's work schedule for the 2023/24 municipal year.

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## **DATE AND TIME OF NEXT MEETING**

The next public meeting of the Scrutiny Board will take place on **Thursday 20 July at 10.30am**. There will be a pre-meeting for all Board Members at **10.00am**.

## **THIRD PARTY RECORDING**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.

Use of Recordings by Third Parties – code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.